

**Proceedings of the 4th meeting of the Executive Council of the Meghalaya State
Skill Development Society on 31st October, 2013 at 11:00 A.M. in the office
chamber of the Chief Secretary & Chairman, MSSDS**

Members Present:-

1. Shri W.M.S. Pariat, IAS – Chief Secretary & Chairman, MSSDS
2. Shri K.N. Kumar, IAS – CEO, MSSDS & Principal Secretary, C&RD Dept. – Member Secretary
3. Shri Pankaj Jain, IAS – Commissioner & Secretary, Planning Dept. & Addl. CEO, MSSDS
4. Smt. R.V. Suchiang, IAS – Commissioner & Secretary, Finance, Co-operation Deptt.
5. Shri D.P. Wahlang, IAS – Commissioner & Secretary, I.T. Dept.
6. Shri B. Hajong, MCS – Director, Employment & Craftsmen
7. Smt. R.M. Kurbah, MCS, Executive Director, MSSDS.

The meeting was chaired by Shri. W.M.S. Pariat, Chief Secretary-cum-Chairman, Executive Council, MSSDS. Shri K.N. Kumar, Principal Secretary cum CEO, MSSDS welcomed all members present. The Agenda items were discussed item-wise and the following suggestions/decisions have been arrived at:

Agenda No.1: Confirmation of the Minutes of the 3rd meeting of the MSSDS held on the 24th August, 2012.

The minutes of the 3rd meeting of the MSSDS were confirmed by the E.C.

Agenda No.2: Action taken Report:

The members were briefed that the ADB loan has been approved and an agreement for negotiation has been signed between the State Government and ADB at New Delhi recently.

Agenda No.3- Review of the work done by the MSSDS during the last year:

- **Youth Workshop:**

Details relating to the orientation workshop organized by the MSSDS in collaboration with the Synjuk ki Seng Samla Shnong (SSSS) at Shillong were shared with the members.

- **Recruitment:**

The members were informed of the completion of the recruitment process against the sanctioned posts. Currently the office has a strength of 4 (four) staff i.e. 2 (two) Programme Managers, 1 (one) Office Assistant and 1 (one) peon.

- **Advertisement for skill providers:**

The advertisement issued on 16th April, 2013 for enlisting the Partners to implement the Skill Development work in Meghalaya was shared with the members. This matter is placed as a separate agenda item No. 5.

- **On-going Skill development work of Don Bosco Tech Society & IL&FS:**

The E.C was briefed about the projects sanctioned by the MORD and being monitored by the MSSDS. The data relating the candidates being trained and placed by both the agencies were brought to the notice of the E.C. On this matter, Shri Pankaj Jain suggested that there should be a support system to keep the attrition under control and to further analyse the reasons for high

attrition. He suggested that there must be a counselling centre for such youths, so they may choose a different skill domain if possible. The organization must take responsibility for the people who return to Meghalaya from employment. It was as the clarified by the CEO that a few such youth were counselled and sent back to other locations organization or same locations. Some of those youth are now settled. This aspect will be further looked into by the MSSDS in due course of time.

- **Preparation of Financial Management Manual (FMM):**

The FMM cannot be useful for the State Plan initiatives and at this point of time is only meant for the ADB funded Project. The Council decided to adopt the Manual subject to further suggestions as may be made by Shri Pankaj Jain to whom the document had been sent earlier.

Agenda No. 4: Additional target for providing training for the youth belonging to the border villages.

The Ministry of Home Affairs (MHA) has earmarked 5% of the Fund allocation to the Border Areas Development Department for the skill development of people living along the international boundary. It was informed that MHA has given Rs.10,000/- per candidate and a target of 2550. The additional fund required, is Rs. 4, 100/- will need to be borne by the MSSDS working out to Rs. 1.05 crores. In this connection, one of the members suggested that the Border Area Development Department(BADD) may move the MHA for increasing the target amount. With that observation, the E.C approved the item. It can also clarified to the Executive Council that the MHA was initially ambiguous about the necessity of placement, but eventually decided that it should be placement linked skill development only.

Action: Director Border Areas.

For the current year the Don Bosco Tech Society has agreed to take up the task in the Border areas on a cost sharing basis of 75% (MSSDS & BADD) and 25% (D.B Tech).They will train **2550** youths from the border areas. The screening and selection of candidates will be done by D.B Tech as per the usual practice and preference will be given to tribal candidates.

Action: Border Areas Development Department/MSSDS

Agenda No. 5: Approval of the Training Providers and the allocation of the targets against each Agency.

In response to the Advertisement issued by the MSSDS, on the 16th April, 2013, a total no. of 23 (twenty three) proposals have been received from the interested skill providers. The proposals have been split into two categories viz. 5 nos. from within the North Eastern region and 18 from outside North East Region. Of the 5 proposals from within the North Eastern region, 3 Agencies and 6 Agencies from outside the North East have been shortlisted, for a final decision by the Executive Council. The proposed Agencies and the targets are as follows:-.

A. The target for Regional Agencies:-

Sl. No.	Name of Group /Agency	Proposed Target by the Screening Committee
1.	S.S Netcom	500
2.	Ranger Security	300
3.	Polaris	200
Total =		1000

B. The target for Non-Regional Agencies:-

Sl. No	Name of Group/Agencies	Proposed Target by the Screening Committee
1.	Don Bosco Tech Society	2880 (including 2550 Border Targets)
2.	IL&FS Education Technology Services Ltd	1750
3.	Centum Learning Limited	1000
4.	NIPS	500
5.	IACM Smart Learn Ltd	300
6.	Shri Ram New Horizon Limited	200
Total		6550

It was felt by the members that it may not be necessary to follow a fresh advertisement process for the new targets (as and when they are set in the state plan or MHA) in view of the delays it will cause. The E.C may decide to take up the matter as and when necessary, and come up with a fresh allocation of targets, from the existing list of the Agencies. With the above observation the Executive Council approved the above targets and directed that matter be taken forward.

Agenda No 6: Recruitment of Skill Development Officers – 7 posts

The proposal to recruit 7 Skill Development Officers (SDO) for field work in the Khasi, Jaintia and Garo Hills has been approved by the E.C. The appointments will be on contractual basis with a fixed pay. The Principal Secretary briefed the E.C that the Ministry of Rural Development has agreed to provide the requisite funds for engaging these officers over the plan period. It was suggested by Shri Pankaj Jain, Addl. CEO that contracts should be worked out afresh every year instead of merely renewing on an annual basis to avoid legal complications. MSSDS will move a proposal to MoRD.

Agenda No. 7- Purchase of One vehicle for the Society:

Purchase of one vehicle to be used as a pool vehicle for field inspection and other official purposes was proposed by the Executive Council. The driver will be appointed on a contractual basis @6,500/- per month. This arrangement has been approved by the council.

Agenda No. 8-Meghalaya Institute of Skill Development:

As per the approved budgetary outlay, an amount of Rs. 2.00 crore has been earmarked for the construction and establishment of the Meghalaya Institute of Skill Development, to be taken up in a social PPP mode with civil society organizations. In this connection, the members suggested that the MSSDS should float an advertisement giving a time of 15 days and to clearly mention that the established institutions must have past experience in Skill Development, possess land of about 10 acres, with clear titles of Land ownership and willingness to make financial contribution from their side. The ability of the organization to invest partially in the capital expenditure and fully in the operational expenditure should be clearly stated. Further, the selected organization should be willing to sign an MOU with the MSSDS. The MSSDS will now take necessary action accordingly.

Action: MSSDS

Agenda No. 9: Asian Development Bank Project:

Supporting Human Capital Development in Meghalaya, an ADB funded project having the components of Education Development (Department of Education) and Skill Development (MSSDS) are the implementing agencies and they are wholly responsible for the implementation of the ADB financed project. The Draft Financial Management Manual formats given by Mr. Tarun Kr Gupta & Co., ADB consultant have been submitted. The project would need to be rolled out and the Finance Department is the Nodal department, it was informed. The Executive Council noted the developments.

Agenda No. 10 – Aajeevika Project:

The MSSDS will be the implementing agency for Skill Development initiatives of the MORD and will be entrusted with the implementation of Aajeevika skill projects. The MSSDS can start dealing with the MoRD henceforth, under intimation to the MSRLS. The Chairman suggested that skill providers must try to look at different skills as also to focus on self employment. The same was noted.

The meeting ended with a vote of thanks to the Chair.

Sd/-
(Shri W.M.S. Pariat)
Chief Secretary,
Meghalaya

Memo.No. MSSDS/Genl/2011/

Dated, Shillong the 31st October, 2013

Copy to:-

1. The P.S. to Chief Secretary, Government of Meghalaya-Cum-Chairman, MSSDS for information of the Chief Secretary.
2. The P.S. to Addl. Chief Secretary, (Forest & Environment) Government of Meghalaya for information of the Addl. C.S.
3. The P.S. to the Additional Chief Secretary, (Finance) Government of Meghalaya for information of the C.S.
4. The P.S. to Principal Secretary, Government of Meghalaya, Education Department for information of the Principal Secretary.
5. The P.S. to Principal Secretary, Government of Meghalaya, Labour Department for information of the Principal Secretary.
6. The P.S. to Principal Secretary, Government of Meghalaya, Planning Department for information of the Principal Secretary.
7. The P.S. to Principal Secretary, Government of Meghalaya, C&RD Department Cum-CEO, MSSDS for information of the Principal Secretary.
8. The P.S. to Principal Secretary, Government of Meghalaya, Agriculture Department for information of the Principal Secretary.
9. The P.S. to Commissioner & Secretary, Government of Meghalaya, Co-operation Dept. for information of the Commissioner & Secretary.

10. The P.S. to Commissioner & Secretary, Government of Meghalaya, I.T Department for information of the Commissioner & Secretary.
11. The P.S. to Commissioner & Secretary, Government of Meghalaya, Industries Dept. for information of the Commissioner & Secretary
12. The P.S. to Commissioner & Secretary, Government of Meghalaya, Planning Dept. for information of the Commissioner & Secretary.
13. Shri B. Hajong, Director Employment & Craftsmen for information.

**Executive Director,
Meghalaya State Skill Development Society,
Shillong**