

GOVERNMENT OF MEGHALAYA
FINANCE (ECONOMIC AFFAIRS) DEPARTMENT

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sp, (MSSDS)
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18/10/12

ORDERS BY THE GOVERNOR
NOTIFICATION

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19/10/12

Dated Shillong, the 5th October, 2012

No.FEA.126/09/477 - The Governor of Meghalaya is pleased to constitute the Project Implementation Units for the project, "Supporting Human Capital Development in Meghalaya" for the Skills Development Sector, with the following members:-

- | | | |
|---|---|--------------------------------------|
| 1 | Chief Executive Officer, MSSDS | Chairman and Deputy Project Director |
| 2 | Director, C&RD | Member |
| 3 | Director, Employment & Craftsmen Training | Member |
| 4 | Director of Tourism | Member |
| 5 | Procurement Officer | Member |
| 6 | Accounts Officer | Member |
| 7 | Accounting Specialist | Member |

The Project Implementation Units (PIUs) can co opt any other members as may be necessary. The PIUs will appoint supporting staff for implementation of the project. PIUs will prepare quarterly progress reports, planning documents and share with concerned govt. authorities and ADB through the PMU. The PIUs will be responsible for overall coordination of their respective technical assistant (TA) components.

Meghalaya State Skills Development Society (MSSDS) will be responsible for the overall coordination and implementation of the components pertaining to skills development which include

- (i) Operationalizing the MSSDS as per its mandates and priorities.
- (ii) Establishing and operationalizing the Skills Challenge Fund (SCF) including related due diligence and appraisal of proposals and training providers and award of contracts.
- (iii) Establishing and operationalizing a state-wide skills database cum Labor Market Information System including updating skill-gap analysis and disseminating timely updates on labor market information to employment exchanges in the state.

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- (iv) Undertaking skill gap analysis and disseminating timely updates on labour market information to employment exchanges in the state.
 - (v) Effective mobilization of staff and consultants for smooth implementation of project activities including related capacity development and institutional strengthening.
 - (vi) Maintaining and updating the system for tracking trainees.
 - (vii) Seeking timely action and decisions from the PSC and PMU as needed.

D. T. Kharshiing

(D.T.Kharshiing)

Additional Secretary to the Govt. of Meghalaya
Finance (Economic Affairs) Department

Memo No.FEA.126/09/477-A

Dated Shillong, the 5th October, 2012

Copy forwarded to:

1. The Private Secretary to the Chief Secretary to the Govt. of Meghalaya, Shillong.
2. The Private Secretary to the Additional Chief Secretary to the Govt. of Meghalaya, Finance Department.
3. The Chief Executive Officer, Meghalaya State Skills Development Society, Shillong.
4. The Director, C&RD, Meghalaya, Shillong.
5. The Director of Tourism, Meghalaya, Shillong.
6. Director, Employment & Craftsmen Training, Shillong.
7. Procurement Officer
8. Accounts Officer
9. Accounting Specialist

By order etc.,

D. T. Kharshiing

Additional Secretary to the Govt. of Meghalaya
Finance (Economic Affairs) Department

18/10/12
Principal Secy (CA P&T)

A. S. (CA)