



Meghalaya State Skill Development Society

Office of the Chief Executive Office

Room 329, Planning Department

Main Building Secretariat, Shillong- 793001

ceomssds21@gmail.com



ADDENDUM #01

EOI Ref No : MSSDS/367/VIRTUAL-T/A/2021.

Dated: 09 June 2021, Shillong

Information for the applicants

Sl. No.	RFP document reference/section	Content of RFP requiring clarification/modification	Clarification/modification sought	Amendment(s)/Response(s) to the queries
1	Page 2: Delivery period	Delivery period: Within 15 Days	Please clarify whether the delivery period of 15 days is for developing and delivering the Virtual Training Application (VTA) with Data Management Services post selection of the agency after evaluation of RFP.	The delivery period of 15 days shall be for the test and delivery of the VTA after award of the work order/contract to a successful bidder i.e. after evaluation of RFP. MSSDS aims to subscribe an already developed VTA software for this project. Hence there would be development in the scope of work for this project.
2	Page 2: Terms and Conditions (c) Eligibility	(c) The organization should have successfully rolled-out at least two similar projects in the last 2 or 3 years.	We request you to kindly modify this clause as: The organization should have at least two similar completed or ongoing projects in the last 10 years.	Remains unchanged. There shall be no amendment to the Terms and Conditions (c) Eligibility.
3	Page 2: Terms and Conditions (d) Eligibility	The organization should have the authority to provide valid license to its users as and when required.	Since the scope of work involves a component of Software Development, Dashboard, Online-registry of skilling initiatives and Customization of the curriculum, Maintenance and User support, we hereby suggest that new enhancements should be clarified under the scope of work as cost of license is too high sometimes as per the requirement.	The service provider shall adhere to the existing IT laws and provide all the necessary login and user licenses to the beneficiary users. The service provider is expected to provide these requirements services as mentioned in the EOI and include the costing/budget for the same in the proposal.
4	Page 3: 3. General requirements	a) Allow participants and administrators to sign up and use the service without having to maintain the software or infrastructure.	Please provide more clarity on the infrastructure and hosting of the sever component. Please confirm whether the infrastructure and hosting would be facilitated by MSSDS or the cost has to be borne by consultant.	The software infrastructure and hosting shall not be provided by MSSDS. The service provider is expected to provide these services and include in the budget/cost elements in the proposal.

5	Page 3: 4. Sealing of Envelopes & Submission	a) EOI should be submitted (duly signed on all the pages) to CEO, MSSDS, Room 329, Planning Department, Main Building Secretariat, Shillong – 793001, Meghalaya, India with the subject: EOI_VTA_MSSDS_2021. b) EOI should be submitted on or before June 15th, 2021 by 4:00 PM.	Due to the prevailing lockdown situation in the country because of the spread of Covid-19 pandemic, we request you to kindly consider online submission of EOI through email, on or before June 15th, 2021 by 4:00 PM.	Depending upon the Covid restrictions and protocols in the region, details of any extension for EOI submission shall be informed by a special notice/addendum on the MSSDS portal. However, as per the current standing directions, it is mandatory to submit a hard copy EOI to the mentioned address on or before the mentioned submission deadline.
6	Page 3: 5. Documents to accompany EOI	g) In addition, the applicant, shall furnish a detailed document on proposed approach; methodology & work plan for the assignment. The work plan shall include full justification for procedures to be adopted and budget proposal.	Please clarify the nature of the budget proposal (Lump-sum range of cost or in some other format) to be furnished by the bidder.	Applicant(s) are requested to submit a total budget with a detailed breakdown of all the necessary cost elements.
7	Page 6 Annexure 2 Form II: Details of Experience	Note: Please also note that the copies of work orders and satisfactory completion certificate from the customers shall be required to be submitted for all the references mentioned above.	We request you to consider the project as completed upon expiry of the contract duration, as completion certificates are commonly not provided by government clients. Also, it is again requested to consider partial completion certificate and ongoing projects for evaluation.	<u>Amendment:</u> Page 6 of Annexure 2; Form II: Details of Experience <u>Note: The work orders (or) project completion reports (or) certificates of the relevant projects and experiences must be submitted for all the references mentioned above.</u>

Sd/-

Dr D. Vijay Kumar, IAS
Chief Executive Officer
MSSDS, Shillong

Copy to:

1. Executive Officer, MSSDS, Shillong.
2. Administrative Officer, MSSDS, Shillong for uploading the document on the MSSDS portal for applicant/public information.
3. Office copy